

Last updated 26/06/09 1

Haringey Borough Swimming Club – Team Manager & Committee Member Induction for Emergency Procedure

Tottenham Green Leisure Centre and Park Road Pools

1. In all cases of emergency, call the pool lifeguard for assistance.
2. If the emergency alarm sounds please wait for instructions from poolstaff. If asked to evacuate the building please ensure the register is taken with you to enable you to check that all swimmers are accounted for,
3. First Aid Kit –
Tottenham Green – we have our own first aid kit in the green box on the poolside by the training pool. The pool also holds a first aid kit in the rondelle by the exit from the changing rooms.
Park Road – Kits are located on poolside 1) on the pillar behind the lifeguard's chair between the diving pool and main pool; 2) by the lifeguard chair/cupboard between the learners pool and main pool.
4. Any incident or accident should be recorded in both the pool provider's accident book and the HBSC accident book. HBSC accident book at Tottenham Green is held in the green box. At Park Road, the accident book is in the equipment cage.
5. Asthma pumps are kept in a clear plastic box with a blue lid labelled 'Medical Box' can be found in the Club's box at both Park Road and Tottenham Green. The 'Medical Box' is used to hold named asthma pumps and other medical items for the swimmers. The Medical Box should be kept at the poolside during training sessions so it is close at hand if needed in an emergency.
6. Contact numbers for club officials;
Last updated 26/09/08 2
Linda Samworth– 07958 219459
Lesley Walker – 07939211260
Deka Ameyibor – 07908 612126
7. The Emergency Action Plan (EAP) and Normal Operating Procedures (NOP) are available for inspection in the SWIM 21 folder or at reception at each pool.
8. All HBSC employed lifeguards have a duty of care towards all HBSC members and are required to report/attend appropriately to any potential hazards as well as attending to any members who have sustained injury etc.